

IACRA Walkthrough: R-ATP → Unrestricted ATP

How to build your IACRA application to remove the Restricted ATP limitation (per 14 CFR 61.159).

Before your appointment, scan and email the following to thomas@daytonadpe.com:

- Pilot Certificate (front and back, clear scan)
- Current FAA Medical Certificate
- Current Photo ID (passport, Driver's License, or Military ID preferred)
- FTN Number from IACRA
- Logbook entries supporting the times required by 14 CFR 61.159

Step 1 — Log in to IACRA and open the Applicant Console

Sign in at iacra.faa.gov. The Applicant Console is your starting point. Personal identifiers in this screenshot have been redacted; yours will display your information.

The screenshot displays the IACRA Applicant Console interface. At the top, a yellow banner provides a warning about birthplace information. Below this, the 'IACRA - Applicant Console' header is visible. The main area is divided into two sections: 'Start New Application' and 'Your Existing Applications'. The 'Start New Application' section has two buttons: 'Start New Application' (for pilot, instructor, airworthiness, or crewmember applications) and 'Start Foreign License Verification Process' (for foreign verification). The 'Your Existing Applications' section contains a table with columns: Start Date, Certificate Type, Status, Status Date, and Available Actions. The table lists several applications, including 'FLIGHT INSTRUCTOR' and 'ATP > Standard > CFR 61 > Added Category Class'. Below the table, there is a section for 'Airman Information' with tabs for 'Airman Certificate', 'Airman Certificate Rating', 'Airman Certificate Type Rating', 'Airman Limitations', and 'DMS Information'. The 'Airman Limitations' tab is selected, showing a table with columns: Designee Number, Designee Type, Designator, Expiration Date, FSDO, Airman Cert#, and Authorizations. The table shows a single entry for a Designee Type of 'DPE' with an expiration date of '07/31/2023' and a list of authorizations including 'DPE-PE-ASEL', 'DPE-CIRE-ASEL', 'DPE-ATPE-ASEL', 'DPE-PE-AMEL', 'DPE-CIRE-AMEL', 'DPE-ATPE-AMEL', 'DPE-FPE', 'DPE-MCE', 'DPE-GIE', 'DPE-FIRE', 'DPE-FIE-ASE', and 'DPE-FIE-AME'.

IACRA Applicant Console — start point for every new application.

Step 2 — Start a new application: Administrative Action → Remove Limitation

Click **Start New Application**. Set Type of Application to **Administrative Action**. Under Administrative Actions, choose **Remove Limitation without a Practical Test**. IACRA will populate the Limitation Removal box with your existing ATP certificate information.



Start Application page — select Administrative Action then Remove Limitation.

Step 3 — Complete the remainder of the application

Work through the application as prompted. Key field note:

- **Pilot Hours (Section III):** enter your ATP minimum times in the Airplane column. The system will validate against 14 CFR 61.159 minimums.

Pilot Hours section — enter ATP minimum times per 14 CFR 61.159.

Step 4 — Submit and schedule your virtual appointment

Save and submit. Email Thomas your FTN and IACRA application ID along with the intake documents above. Your appointment will be scheduled within 24 hours and entered into the FAA Designee Management System (DMS) at least 24 hours in advance, per FAA policy. Questions? Submit the contact form at daytonadpe.com or reply to the intake email above.

